



Curtis Lueck & Associates

Transportation Planning
Traffic Engineering
Public Policy

MEMORANDUM

To: Subhash Raval, Development Review and Technical Support Division Manager
Pima County Development Services Department

C: Keith Brann, Marana Public Works Dept.
Vincent Catalano, Tucson Transportation Dept.
Paul Keesler, Oro Valley Public Works Dept.
Kevin Kish, Marana Planning Dept.
Artemio Hoyos, Pascua Yaqui Tribe Development Services Dept.
John Liosatos, PAG Transportation Planning Div.
Brandon Matheson, Pima County Development Services Dept.
Glenn Moyer, Tucson Development Services Dept.
John Neunuebel, Sahuarita Planning and Zoning Dept.
David Ruelas, South Tucson Transportation/Flood Control Dept.
Fred Stevens, Tohono O'odham Nation Planning Dept.
Jesus Valdez, Sahuarita Public Works Dept.
Bayer Vella, Oro Valley Planning and Zoning Div.
Robert Young, Pima County Transportation Dept.
Curtis Lueck, CLA
Marcos Esparza, CLA

From: Kenneth Shackman, P.E., PTOE
Senior Associate

Date: October 2, 2008

Subject: **Regional Access Management Plan (RAMP)
Minutes from September 18, 2008 Working Group Meeting**

CLA Project Number: 2007.36

The monthly meeting of the Working Group was held at the City of Tucson/Pima County Public Works Building in the 9th Floor Conference Room of the Pima County Department of Transportation (PCDOT) GIS Division. The following seven individuals attended this meeting:

Pima Association of Governments

John Liosatos

Pima County

Subhash Raval
Robert Young

Curtis Lueck & Associates

Curtis Lueck
Kenneth Shackman

Tucson

Vincent Catalano
Jose Ortiz

Mr. Shackman briefly discussed the Project Status Report. This document was requested by the members of the Direct Project Participants at the August meeting as part of an effort to keep all of the RAMP participants engaged/interested in the project. Mr. Shackman prepared and transmitted the two page document on September 9. This document will be added to the RAMP web page. In the future, this report will be prepared quarterly. The next report will be prepared in early December.

Addendum No. 1 for the *Project Management Plan* was discussed next. The document was finalized and submitted for approval to Mr. Raval. It was anticipated that Mr. Raval would respond within the next week. It was stated that the project would be completed by June 30, 2008.

The next topic of discussion was the *Best Practices Paper*. Mr. Shackman stated that he was replacing Mr. Esparza as the lead person on this work task.

The *ThinkTank Information Gathering Effort Working Paper* was discussed next. Because Mr. Catalano was the only member of the Working Group at this meeting who was not at the earlier Direct Project Participants meeting, the discussion of this subject was very brief. Mr. Shackman stated that the draft document is being reviewed by the members of the Direct Project Participants and the Working Group. It is also being reviewed by the members of the Stakeholders Group who participated in the Stakeholders Group session. Review comments are due October 1. Mr. Shackman asked Mr. Catalano about his opinions of the effort. Mr. Catalano stated that it was a good effort and the process worked well. He believed that there was a free flow of information.

Mr. Shackman initiated the discussion of the RAMP web page on the PAG website. The PAG staff was thanked for all of their efforts to create the web page. It was stated that the PAG staff recently determined the number of times the RAMP web page had been opened, i.e., the number of hits. Since it was created in mid-June, there were 55 hits in June, 252 hits in July, and 501 hits in August. In the early weeks, many of the hits were by members of the PAG and CLA staffs loading documents on the web page. After those first few weeks, some of the hits were by RAMP participants after they were notified of the web page existence. However, it appears that there are now many outside visitors to the web page.

The ADOT Statewide Access Management Plan was discussed next. Mr. Shackman stated that the draft documentation is now on the ADOT website. It is available at www.azaccessmanagement.com.

Next, there was a very brief discussion about roadway access management classifications. Mr. Catalano believes that it may be very difficult for PAG or its consultant to designate access management classifications for particular roadway segments. Mr. Liosatos stated that it may be easier to create the classifications and allow the individual jurisdictions to determine how roadway segments should be classified.

The next meeting of this group is scheduled for Thursday, October 16, 2008 at the City of Tucson/Pima County Public Works Building in the 9th Floor Conference Room of the Pima County Department of Transportation GIS Division. The meeting will start at 10:00 AM.

KAS/kas