



Curtis Lueck & Associates

Transportation Planning
Traffic Engineering
Public Policy

MEMORANDUM

To: Carmine DeBonis Jr., Director
Pima County Development Services Department

Cc: Andrew Gunning, PAG
Cheri Campbell, PAG
John Liosatos, PAG
Ben Goff, Pima County DOT
Robert Young, Pima County DOT
Subhash Raval, Pima County DSD
Brandon Matheson, Pima County DSD
Hal Gilbreath, Pima County Attorney's Office
Lesley Lukash, Pima County Attorney's Office
Curtis Lueck, CLA
Marcos Esparza, CLA

From: Kenneth Shackman, P.E., PTOE
Senior Associate

Date: February 27, 2008

Subject: **Regional Access Management Plan (RAMP)
Minutes from February 21, 2008 Direct Project Participants
Meeting**

CLA Project Number: 2007.36

The monthly meeting of the Direct Project Participants was held at the City of Tucson/Pima County Public Works Building in Basement Conference Room A. The following representatives from Pima County, the Pima Association of Governments (PAG), and CLA attended this meeting:

Pima County

Ben Goff (DOT)
Herb Sudduth (DSD)

Curtis Lueck & Associates

Curtis Lueck
Marcos Esparza
Kenneth Shackman

Pima Association of Governments

John Liosatos

Mr. Shackman discussed the status of the Project Management Plan, Deliverable Product 1A (DP 1A). Since the January meeting additional revisions have been made. The revisions were primarily related to separating the meetings of the Direct Project Participants from those of the Working Group. This issue surfaced

at the January meeting and was subsequently discussed with Messrs. DeBonis and Gunning. Related to this issue, the membership of the Working Group was expanded to include representatives from Pima County DOT and DSD and from PAG. Mr. Shackman stated that a final Project Management Plan document was transmitted to Mr. DeBonis for review and approval. Mr. Goff requested that copies of the approved document be forwarded quickly to the Direct Project Participants once the Project Management Plan is approved. The CLA staff agreed to do this.

Mr. Esparza discussed the status of DP 1B, which primarily discusses the current access management programs of the local jurisdictions. This document provides general summaries of the policies and guidelines. Additional information about national and statewide efforts/trends in access management is also discussed in the document. It was stated that few of the local jurisdictions have documents with the phrase "access management" in the title. This issue is covered in other documentation of local governments, e.g., zoning codes and subdivision/development street standards. Mr. Esparza noted that since the January meeting, when draft copies of DP 1B were distributed, no review comments have been received from either PAG or Pima County. He asked that review comments be submitted within two weeks.

The status of the Working Group was discussed by Mr. Shackman. Currently, the group includes representation from PAG and eight units of government. Refer to the attached tentative mailing list. However, some of the individuals named on the attachment may delegate this responsibility to another member of the jurisdictional staff. It was questioned whether Bob Welch was still the Public Works Director for Sahuarita. Although there is representation from the Tohono O'odham Nation included in the mailing list, it was questioned whether an invitation should also be extended to Mr. Mark Pugh from the San Xavier District of the Nation. An invitation letter has been prepared and transmitted to Mr. DeBonis for review, approval and processing. It is the hope of the attendees that the invitation letters will be sent to the potential members during the week of February 25.

The status of the Stakeholder Group was also discussed by Mr. Shackman. Currently, the group includes representation from a variety of interest groups. Refer to the attached tentative mailing list. However, some of the individuals named on the attachment may delegate this responsibility to another member of their staff. It was questioned if an invitation should be extended to an additional commercial developer, e.g., Don Bourne of Bourne Partners or a representative of CB Commercial. An invitation letter has been prepared and transmitted to Mr. DeBonis for review, approval and processing. It is the hope of the attendees that the invitation letters will be sent to the potential members during the week of February 25.

Mr. Shackman discussed the status of the Issues and Opportunities Paper. He stated that this work task is a several weeks behind schedule. However, it is his intent that a draft document will be completed in approximately four weeks. Mr. Shackman stated that based on a comment made by Ms. Campbell, he contacted the principal author of the PAG Access and Mobility Study (Nov. 2005) about the local jurisdiction interviews conducted for the effort. During this part of the meeting, there was some discussion about interviewing a small number of elected officials, e.g., Pima County Supervisor Sharon Bronson and Oro Valley Mayor Paul Loomis. However, no final decision was made. This will be discussed with Messrs. DeBonis and Gunning and possibly with County Administrator Chuck Huckelberry.

Mr. Shackman stated that a draft letter was prepared requesting funding contributions from the local jurisdictions. It is proposed that the letter be signed by Mr. John Bernal, Deputy County Administrator. The draft letter has been transmitted to Mr. DeBonis for review and approval. Mr. Lueck asked Mr. Liosatos if it is possible for PAG to increase its funding participation to 50 percent. Mr. Liosatos stated that he would inquire with the PAG upper management team. This may be possible because the PAG staff is in the midst of budget preparation for FY 08/09.

There was a discussion about the ADOT Statewide Access Management Program (SWAMP). This program is currently envisioned to be completed in late Spring/early Summer of 2008. However, based on the history of this project, it is doubtful that the project will be completed at that time. The project is now far behind schedule and there are several opportunities for it to be further delayed. As a result, it is doubted if useful information will be obtained for use in the RAMP project. Mr. Liosatos stated that he would attempt to obtain information that could be used in this project.

The next meeting of this group is scheduled for March 20, 2008 at 8:30 at a location yet to be determined. Mr. Raval will be contacted about a possible location.

KAS/kas

Attachments

RAMP Working Group – Names and Addresses of Members

<p>Kevin Kish Planning Director Town of Marana Planning Department 11555 W. Civic Center Dr. Marana, AZ 85653</p>	<p>Keith Brann, P.E. Town Engineer Town of Marana Public Works Department 11555 W. Civic Center Dr. Marana, AZ 85653</p>
<p>Sarah More, FAICP Planning and Zoning Director Town of Oro Valley Planning and Zoning Division 11000 N. La Canada Dr. Oro Valley, AZ 85737</p>	<p>Craig Civalier, P.E. Town Engineer Town of Oro Valley Department of Public Works 11000 N. La Canada Dr. Oro Valley, AZ 85737</p>
<p>John Liosatos Transportation Planning Manager Pima Association of Governments Transportation Planning Division 177 N. Church Ave., Suite 405 Tucson, AZ 85701</p>	
<p>Artemio Hoyos Tribal Planner II Pascua Yaqui Tribe Development Services Department 7474 S. Camino de Oeste Tucson, AZ 85757</p>	<p>Carlos Carranza Facilities Management Director Pascua Yaqui Tribe Facilities Management Department 7474 S. Camino de Oeste Tucson, AZ 85757</p>
<p>Brandon Matheson, P.E. Civil Engineering Manager Pima County Development Services Department 201 N. Stone Ave., 2nd Floor Tucson, AZ 85701</p>	<p>Robert Young, P.E. Transportation Systems Division Manager Pima County Transportation Department 201 N. Stone Ave., 5th Floor Tucson, AZ 85701-1215</p>
<p>John Neunuebel Planning Director Town of Sahuarita Planning and Zoning Department P.O. Box 879 Sahuarita, AZ 85629</p>	<p>Bob Welch Public Works Director Town of Sahuarita Department of Public Works P.O. Box 879 Sahuarita, AZ 85629</p>

<p>Richard Salaz Planning and Zoning Director City of South Tucson Planning and Zoning Department 1601 S. 6th Ave. South Tucson, AZ 85713</p>	<p>Angel Lopez, Sr. Director of Public Works City of South Tucson Public Works Department 1601 S. 6th Ave. South Tucson, AZ 85713</p>
<p>Marilyn Celestine Acting Planning Director Tohono O'odham Nation Planning Department P.O. Box 837 Sells, AZ 85634</p>	<p>Fred Stevens Planner II Tohono O'odham Nation Planning Department P.O. Box 837 Sells, AZ 85634</p>
<p>Glenn Moyer Zoning Administrator City of Tucson Development Services Department P.O. Box 27210 Tucson, AZ 85726-7210</p>	<p>James Glock, P.E. Transportation Director City of Tucson Department of Transportation P.O. Box 27210 Tucson, AZ 85726-7210</p>

RAMP Stakeholders Group – Names and Addresses of Members

<p>Sylvia Hanna Permitting Supervisor Arizona Dept. of Transportation 1221 S. 2nd Ave. Tucson, AZ 85713</p>	<p>Gregory Gentsch, P.E. District Engineer Arizona Dept. of Transportation 1221 S. 2nd Ave. Tucson, AZ 85713</p>
<p>Reza Karimvand, P.E. Regional Traffic Engineer Arizona Dept. of Transportation 1221 S. 2nd Ave. Tucson, AZ 85713</p>	<p>Matt Sears, AIA President American Institute of Architects Southern Arizona Chapter Sears Gerbo Architecture 26400 E. Eldorado Circle, Suite C140 Tucson, AZ 85715</p>
<p>Michelle Muench Southern Arizona Office Manager Arizona State Land Department 177 N. Church Ave., Suite 1100 Tucson, AZ 85701</p>	<p>Sheila Bowen, P.E. President Elect American Society of Civil Engineers Castro Engineering Corporation 3580 W. Ina Rd., Suite 200 Tucson, AZ 85741-2270</p>
<p>Frank Castro, P.E. Principal/Owner Castro Engineering Corporation 3580 W. Ina Rd., Suite 200 Tucson, AZ 85741-2270</p>	<p>Charlie Bowles Vice President Diamond Ventures, Inc. 2200 E. River Rd., Suite 115 Tucson, AZ 85718</p>
<p>George Kalil President Kalil Bottling Co. 931. S. Highland Ave. Tucson, AZ 85719</p>	<p>Keri Silvyn, Esq. Lewis and Roca 1 S. Church Ave., Suite 700 Tucson, AZ 85701-1611</p>
<p>Fernando Prol Traffic Engineering Division Manager Town of Marana Public Works Department 11555 W. Civic Center Dr. Marana, AZ 85653</p>	<p>Jose Rodriguez, P.E. Engineering Division Manager Town of Oro Valley Department of Public Works 11000 N. La Canada Dr. Oro Valley, AZ 85737</p>

<p>Albert Letzkus, P.E., Traffic Engineering Div. Manager Pima County Department of Transportation 1313 S. Mission Rd. Tucson, AZ 85713</p>	<p>Michael Gritzuk, P.E. Director Pima County Regional Wastewater Reclamation Department 201 N. Stone Ave., 8th Floor Tucson, AZ 85701-1207</p>
<p>Thomas McGovern, P.E. Vice President Psomas 800 E Wetmore Rd., Suite 110 Tucson, AZ 85719</p>	<p>Ed Taczanowsky President Southern Arizona Home Builders Association 2840 N. Country Club Rd. Tucson, AZ 85716</p>
<p>Katrina Heineking General Manager SunTran P.O. Box 26765 Tucson, AZ 85726-6765</p>	<p>Rick Hodges, CEO Tucson Association of Realtors 2445 N. Tucson Blvd Tucson, AZ 85716</p>
<p>Jack Camper President Tucson Metropolitan Chamber of Commerce P.O. Box 991 465 W. St. Mary's Rd. Tucson, AZ 85701</p>	<p>Joe Snell, CEO Tucson Regional Economic Opportunities 120 N. Stone Ave., Suite 200 Tucson, Arizona 85701</p>
<p>James Pignatelli CEO/President Tucson Electric Power Company P.O. Box 711 Tucson, AZ 85702-0711</p>	<p>Kathryn Skinner Bicycle/Pedestrian Program Engineer City of Tucson Department of Transportation P.O. Box 27210 Tucson, AZ 85726-7210</p>
<p>Sgt. Tim Beam Traffic Investigations Supervisor Tucson Police Department 270 S. Stone Ave. Tucson, AZ 85701</p>	<p>Vincent Catalano Traffic Engineering Manager City of Tucson Department of Transportation P.O. Box 27210 Tucson, AZ 85726-7210</p>
<p>Sue Bandurraga District Manager (East) Walgreen Drug Stores 8736 E. Broadway Blvd. Tucson, AZ 85710</p>	<p>Mitch Stallard Vice President Westcor 4556 E. Camp Lowell Dr., Building B Tucson, AZ 85712</p>