



Partnering

Planning

Projecting

Pima Association of Governments

177 N. Church Ave., Suite 405
Tucson, AZ 85701

Social Services Planning Committee

Minutes of August 26, 2009 Meeting

Committee Members Present

Nancy Magelli, City of Tucson
Margaret Kish, Pima County
Mick Jensen, City of South Tucson
Lynanne Dellerman, Town of Oro Valley
Joseph Marques, Town of Sahuarita
Cathy Wilson, United Way
Peg Harmon, Catholic Social Services
Steve Shiltz, Catholic Social Services
Paul Ohm, Sunnyside School District
Melanie Nelson, Job Path
Carlyn Hacker, PPEP
Dia Barney, COPE Community Services
Nancy Boyle, Easter Seals/Blake Found.
Cindi Cushing, Easter Seals/Blake Found.
Mary Lamm, Easter Seals/Blake Found.
Jean Millen, Easter Seals/Blake Found.
Ann Frefrichs, retired, Develop. Disab.
Felipe Jacome, Alzheimer's Assoc.
Carolyn Owens, Community Food Bank
Debra Adams, Pima Council on Aging
Gail Farmer, Pima Health Systems

Committee Members Present (cont'd)

Karen Chatfield, La Frontera Center, Inc.
Michael Mandel, Primavera Foundation
Gary Quinn, Tohono O'odham Nation
Karen Fields, retired, Aging and Adults
Doris Lee Butler, So. AZ Legal Aid Inc.
Patrick McGowan, Sun Van

Staff

Jennifer O'Connor
Ann Chanecka
Zonia Kelley

1. Call to Order and Introductions

The meeting was called to order by Jennifer O'Connor at 10:07 a.m. and introductions were made.

2. Overview of FY 2011 Planning Process

Jennifer O'Connor gave an overview PowerPoint presentation on the SSBG Planning Process for this year. Ms. O'Connor explained what SSBG funds are and that there are 29 service categories that can be funded through the Social Services Block Grant, as designated by the U.S. Department of Health and Human Services (DHHS). The U.S. DHHS

also has identified five goals for SSBG funds which Committee members are asked to keep in mind when developing fact sheets and writing the plan. The goals are:

1. Achieving or maintaining economic self-support to prevent, reduce or eliminate dependency.
2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency.
3. Preventing or remedying neglect, abuse or exploitation of children and adults unable to protect their own interests, or preserving, rehabilitating or reuniting families.
4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care or other forms of less intensive care; and
5. Securing referral or admission for institutional care when other forms of care are not appropriate, or providing service to individuals in institutions.

Jennifer O'Connor explained PAG's role in the Social Services Block Grant and how the AZ DES directs PAG to plan for about \$1.5 million in SSBG funds. Each year PAG convenes the Social Services Planning Committee, works with the Committee to identify the social services needs for the region and develops a "budget" that outlines the service needs and the amount of funding to be dedicated to those needs. The Committee does not select funding recipients. DES procures the services in PAG's SSBG "budget" by selecting the contracted agency.

Ms. O'Connor stated that the membership of the Committee is made up of voting and non-voting members. Voting members include Jurisdictional staff, five interest group representatives and United Way. Non-voting members include contracted agencies (those agencies contracted by DES to provide the services in the SSBG plan), other non-profit agencies, interested parties, PAG staff and a DES planner from the Phoenix office.

There are five meetings planned for the Committee in 2009. This is the kick off meeting today and there will be one or two fact sheet presentation meetings and one or two meetings to prioritize the social services needs of the region and develop the SSBG "budget". Fact sheets will be developed in working groups that will be formed today at the end of this meeting, according to the following topic areas.

- ◆ Aging and Adults
- ◆ Children, Youth and Families
- ◆ Quality of Life (Housing, Hunger and Anti-Poverty Issues)
- ◆ Employment
- ◆ Developmental Disabilities and Rehabilitation Services

These working group meetings will take place on dates that each group agrees to depending on availability. Approximately three meetings will be needed to complete the fact sheets.

3. Presentation: How DES/CPIP Implements the Local Plan Information – Laura Guild CPIP Program Manager

Laura Guild is a Program Manager in the Phoenix Office of Community Partnership and Innovative Practices (CPIP) and serves on the Maricopa Association of Governments (MAG) SSBG Committee. Ms. Guild was speaking at the meeting in her role as a DES staff person who contracts for the services for SSBG funds. She mentioned that this year the SSBG funds are secure and we are not in danger of losing any funds. Ms. Guild commented that she was very pleased to see how this group will be involving the community within the working group structure.

Laura Guild commented that Ms. O'Connor gave a good explanation of the SSBG process. In explaining the contracting process, Ms. Guild stated that once the SSBG plans come into the divisions, in her case, CPIP staff look to initiate a procurement process for the identified services or find ways to allocate the SSBG funds to contracts that already exist that fit the intent of the funds. The money has to be used exactly as it is stated in the SSBG plans. The procurement process is standard in that DES advertises for the services, making it very clear what services are to be provided; then DES evaluates the applications that come in to determine who is best qualified to provide those services given the amount of funds.

4. Select Committee Chair and Vice Chair

Nancy Magelli nominated Margaret Kish for Chair. Karen Fields was nominated for vice chair. Both positions were filled and approved unanimously by the Committee.

5. Select meeting dates for Committee Meetings and Working Group Meetings.

The group agreed to meet on the following dates and times (meeting locations were confirmed after the meeting):

Wednesday, Oct. 21 at 9:00 a.m. to Noon

Monday, Nov. 2 at 1:00 p.m.

Wednesday, Nov. 18 at 9:30 a.m.

The group also decided the fact sheets would be due on Oct. 14 so the group has time to review them before the entire group meets on Oct. 21.

Jennifer O'Connor mentioned she would look into having the meetings at the city's community facility, west of I-10, and will let everyone know ahead of time of the meeting location.

Note: All meetings will be held in the Pantano and Santa Cruz Rooms of the Sentinel Building at the City of Tucson's Community Resources Complex at 310 N. Commerce Park Loop, Tucson, AZ 85745.

6. Questions and Discussions

A question was asked about different areas having common focuses and maybe the possibility of combining more than one interest group area or fact sheet. Jennifer O'Connor responded that the fact sheet idea has not been done in the past but it's

certainly possible to combine topic areas if the group would like to do that. Paul Ohm mentioned that in one example, Children, Youth and Families works with children with special needs that also fall into the Development Disability category. The group discussed further that there would be several topic areas that would cross with one another and once the fact sheets are completed then all those overlaps can be discussed.

Jennifer O'Connor mentioned that she and Ann Chanecka will be available to attend the working group meeting and help with data gathering or other items the group may need.

A suggestion was made to have a common area, such as a Web site, where members could post ideas and everyone can stay connected with current findings from each of the working groups. Jennifer O'Connor will look into that and get back to the group.

7. Adjourn

Meeting adjourned at 11:00 a.m. and the members broke into groups to set up working group meeting dates and times.